



## Notes for Applicants

- Recipients will be expected to present a paper at the student conference.
- Preference will be given to applicants who have not previously received bursary funding from BERA.
- Application forms must be accompanied by a signed letter from the institution of registration giving the status of the student, and a copy of the abstract of the proposed paper.
- Payment for the conference must be made in full by the claimant by the deadline prior to the Conference.
- Bursaries will be agreed by the summer meeting (May/June) of BERA Council and applicants informed after that meeting.
- After the conference the receipt for the conference fees and the signed attendance and presentation forms which will be available at the Student Conference should be handed into the Conference Registration Desk.
- Bursaries will be paid by the BERA Secretary after agreement by BERA Council in early November.

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## For Office Use Only: (Please do not write below the line)

Before conference to be checked by In Conference

- |                                      |                          |
|--------------------------------------|--------------------------|
| Conference fees paid in full         | <input type="checkbox"/> |
| Paper accepted at Student Conference | <input type="checkbox"/> |

After conference to be checked by a member of the Conference Committee:

- |                            |                          |
|----------------------------|--------------------------|
| Attendance form (signed)   | <input type="checkbox"/> |
| Presentation form (signed) | <input type="checkbox"/> |
| Receipts received          | <input type="checkbox"/> |
| Payment approved           | <input type="checkbox"/> |

Any correspondence should be directed to:

**Amy Abel**  
**BERA Conference Organisers,**  
**c/o In Conference Ltd,**  
**4 - 6 Oak Lane**  
**Edinburgh**  
**EH12 6XH**  
**Tel: +44 (0) 131 339 9235**  
**Fax: +44 (0) 131 339 9798**  
**Email: [bera@in-conference.org.uk](mailto:bera@in-conference.org.uk)**  
**Website: [www.bera.ac.uk](http://www.bera.ac.uk)**