



# TEACHER BURSARY APPLICATION FORM

## BERA 2009: MANCHESTER

Please note that this year a limited number of bursaries up to £200 will be awarded for supply cover.

APPLICATION DEADLINE: 3 APRIL 2009  
BEFORE APPLYING PLEASE SEE 'NOTES FOR APPLICANTS' OVERLEAF

Title (Mr/Mrs/Dr etc) \_\_\_\_\_ First Name \_\_\_\_\_ Surname \_\_\_\_\_

School \_\_\_\_\_

Address for correspondence \_\_\_\_\_

Town/City \_\_\_\_\_ Post Code: \_\_\_\_\_ Country \_\_\_\_\_

Tel (work): \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Title of Paper: \_\_\_\_\_

I will be attending: Student Conference

Main Conference only

Both Conferences

I have included a letter of support from my Head teacher and confirmation of teacher status

### Notes for Applicants

- Teachers presenting at the Conference will receive preference for a bursary.
  - Application forms must be accompanied by a signed letter from the School giving the status of the teacher, and a copy of the abstract of the proposed paper (where applicable).
  - Payment for the conference must be made in full by the claimant by the deadline prior to the Conference.
  - Bursaries will be agreed by the summer meeting (May/June) of BERA Council and applicants informed after that meeting.
  - After the conference the receipt for the conference fees and the signed attendance and presentation forms which will be available at the Conference should be handed in to the Conference Registration Desk.
  - Bursaries will be paid to the School concerned by the BERA Secretary after agreement by BERA Council in early November.
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### For Office Use Only: (Please do not write below the line)

Before conference to be checked by In Conference

- |                                   |                          |
|-----------------------------------|--------------------------|
| Conference fees paid in full      | <input type="checkbox"/> |
| Paper accepted at Main conference | <input type="checkbox"/> |

After conference to be checked by a member of the conference committee:

- |                            |                          |
|----------------------------|--------------------------|
| Attendance form (signed)   | <input type="checkbox"/> |
| Presentation form (signed) | <input type="checkbox"/> |
| Receipts received          | <input type="checkbox"/> |
| Payment approved           | <input type="checkbox"/> |

Any correspondence should be directed to:

**Amy Abel**  
**BERA Conference Organisers,**  
**c/o In Conference Ltd,**  
**4 - 6 Oak Lane**  
**Edinburgh**  
**EH12 6XH**  
**Tel: +44 (0) 131 339 9235**  
**Fax: +44 (0) 131 339 9798**  
**Email: [bera@in-conference.org.uk](mailto:bera@in-conference.org.uk)**  
**Website: [www.bera.ac.uk](http://www.bera.ac.uk)**